



**AGENDA FOR THE BOARD OF COMMISSIONERS REGULAR MEETING
THURSDAY, NOVEMBER 21, 2019 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

I. Regular Session – Call to Order.

II. Public Comments/Certificates/Announcements.

III. Consent Agenda: The Statutory Consent Agenda includes non-controversial and routine items that the Board may act upon with a single vote. A Board member may pull any item from the Consent Agenda for discussion and action as part of the Regular Agenda.

- A. Consideration of the approval of Minutes from the Regular Meeting of **TAB 1**
October 17, 2019.
- B. Correspondence Highlights and Communications from Letters, Newspapers, **TAB 2**
Magazine and Electronic Media sources from the previous month.
- C. Monthly Status Reports – **TAB 3-8**
 - 1. Executive Department: President’s Report; Human Resources, Public
Affairs & Procurement
 - 2. Assisted Housing: Department Summary, Forecasting Tool
 - 3. Development: Department Summary
 - 4. Asset Management: Affordable Housing Site Reports
 - 5. Finance & Administration: Department Summary, Budget & Grants
Variance, HCV Key Performance, Investment Portfolio,
 - 6. Housing Operations & Client Services: Department Summary, Job
Development; Homeownership, Family Self-Sufficiency, Special Programs

IV. Regular Agenda: The Board will individually consider and take action on any or all of the following items.

- A. Development and Asset Management Presentation – RAD Properties.
- B. Consider a resolution approving a one-year agreement for Employee Group **TAB 9**
medical, dental vision, life, FSA and COBRA insurance coverage. **[2019.40]**
- C. Consider a resolution approving the revisions of the Fort Worth Housing **TAB 10**
Solutions Employee Manual. **[2019.41]**
- D. Consider a resolution to approve the 2019 Revised Operating Budget for the **TAB 11**
Central Office Cost Center. **[2019.42]**
- E. Consider a resolution to approve the 2019 Revised Operating Budgets for **TAB 12**
Housing Choice Voucher, Mainstream and Special Programs. **[2019.43]**
- F. Consider a resolution approving the write-off of HCVP uncollected debt. **TAB 13**
[2019.44]
- G. Consider a resolution approving lease renewal for the Cavile police storefront. **TAB 14**
[2019.45]
- H. Consider a resolution approving a contract for the repair of the roof at the Beach **TAB 15**
Street Facility. **[2019.46]**

- I. Consider a resolution approving the refinance of Overton Park Townhomes and conversion of 54 units to the Rental Assistance Demonstration (RAD) program. **TAB 16**
[2019.47]
- J. Consider a resolution approving the conversion of 19 units at The Henderson to the RAD program. **TAB 17**
[2019.48]
- K. Consider a resolution approving the conversion of 33 units at Cambridge Court to the RAD program. **TAB 18**
[2019.49]
- L. Consider a resolution approving the conversion of 36 units at Aventine to the RAD program. **TAB 19**
[2019.50]
- M. Consider a resolution approving the sale of the Sycamore Center Villas loan by Trinity River PFC. **TAB 20**
[2019.51]

V. **Executive Session:** Closed as Authorized by Texas Open Meetings Act, Exceptions to Requirement that Meetings Be Open, Sections 551.071-551.090, as applicable.

§551.072 Deliberate the possible purchase, exchange, lease, or value of real property.

- 1. Cavile Redevelopment
- 2. Butler Update
- 3. FWHS Offices

§551.071 Consultation with an attorney.

§551.074 Deliberation on personnel matters.

VI. **Reconvene regular session** for any final action, decision or vote with regard to any matter considered in the Executive Session.

VII. **Adjourn.**

The Board of Commissioners of Fort Worth Housing Solutions reserves the right to adjourn into Executive Session pursuant to chapter 551 of the Texas Government Code [TGC] at any time during the course of this meeting to discuss any of the matters listed on this agenda, as authorized by TGC Sections 551.071(Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about (Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.



This facility is wheelchair accessible. For accommodations or sign interpretive services, please call Chris Key at (817) 333-3402 or through Relay Texas at 711 at least 48 hours in advance. If the notification is not received within 48 hours, the agency will make a reasonable attempt to provide the necessary accommodations.



Chisholm V Corporation

**BOARD OF DIRECTORS AGENDA FOR A SPECIAL MEETING
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF
FORT WORTH HOUSING SOLUTIONS
THURSDAY, NOVEMBER 21, 2019 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Review and adopt minutes of the Annual Meeting held on June 20, 2019.
- III. Consider a resolutions approving any and actions necessary for the refinance of Overton Park Townhomes and convert fifty-four (54) units to the Rental Assistance Demonstration (RAD) program and all other actions necessary to complete the transaction. **[CH 2019.01]**
- IV. Adjourn.



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Trinity River Public Facility Corporation

**BOARD OF DIRECTORS AGENDA FOR A SPECIAL MEETING
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF
FORT WORTH HOUSING SOLUTIONS
& A SPECIAL MEETING OF CHISHOLM V CORPORATION
THURSDAY, NOVEMBER 21, 2019 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Approval of the minutes from the Annual Meeting held October 17, 2019.
- III. Consider a resolution authorizing a loan purchase agreement between Trinity River PFC and Alden GP – Sycamore Center Villas, LLC. [TR 2019.04]
- IV. Consider a resolution for the Conversion of thirty-six (36) units at Aventine Apartments to the Rental Assistance Demonstration (RAD) program and all other actions necessary to complete the transaction. [TR 2019.05]
- V. Adjourn.



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Ironwood Crossing Public Facility Corporation

**BOARD OF DIRECTORS AGENDA FOR A SPECIAL MEETING
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF
FORT WORTH HOUSING SOLUTIONS & SPECIAL MEETINGS OF
CHISHOLM V CORPORATION AND TRINITY RIVER PFC
THURSDAY, NOVEMBER 21, 2019 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Approval of the minutes from the Annual Meeting held October 17, 2019.
- III. Consider a resolution for the Conversion of nineteen (19) units at The Henderson to the Rental Assistance Demonstration (RAD) program and all other actions necessary to complete the transaction.
[IC 2019.03]
- IV. Adjourn.



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Fort Worth Affordability, Inc.

**BOARD OF DIRECTORS AGENDA FOR A SPECIAL MEETING
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF
FORT WORTH HOUSING SOLUTIONS & SPECIAL MEETINGS OF
CHISHOLM V CORPORATION, TRINITY RIVER PFC AND IRONWOOD CROSSING PFC
THURSDAY, NOVEMBER 21, 2019 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Approval of the minutes from the Annual Meeting held June 20, 2019.
- III. Consider a resolution approving the conversion of thirty-three (33) units at the Cambridge Court Apartments to the Rental Assistance Demonstration (RAD) Program and all other actions necessary to complete the transaction. **[FA 2019.14]**
- IV. Adjourn.



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Hillside Public Facility Corporation

**BOARD OF DIRECTORS AGENDA FOR AN ANNUAL MEETING
IMMEDIATELY FOLLOWING THE REGULAR MEETING OF
FORT WORTH HOUSING SOLUTIONS AND SPECIAL MEETINGS OF
CHISHOLM V CORPORATION, TRINITY RIVER PFC, IRONWOOD CROSSING PFC
AND FORT WORTH AFFORDABILITY INC.
THURSDAY, NOVEMBER 21, 2019 – 5:00 P.M.
FWHS ADMINISTRATIVE OFFICE BOARD ROOM
1201 EAST 13TH STREET, FORT WORTH, TEXAS**

- I. Call to order.
- II. Election of Officers.
- III. Approval of the minutes from the Organizational Meeting held August 16, 2012.
- IV. Consider a resolution ratifying the acquisition, ground lease and other related documents regarding the construction of Knights of Pythias Apartments. **[HS 2019.01]**
- V. Adjourn.



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